

DRIEMS POLYTECHNIC

HR RULE

- Salary as per the norms prescribed by AICTE.
- Higher salary considered as per qualification, experience, research and other achievements.
- Salary through Bank credit to employee's account (Andhra Bank) by 7th of every month.
- Annual Performance evaluation for all.
- Punctuality, discipline, class control, subject knowledge, papers presented / published and contribution to the college and community are basis for evaluation.
- Quarters: staff quarters are provided to senior faculty.
- Hostel facility provided on request to junior faculty.
- Marriage Gift: Rs. 10,000/-.
- Tuition Fee Concession: To children of employees.
- Best Teacher Award: Rs. 5,000/-.
- In case of death of an employee while in service, who has worked for one year or more, rehabilitation assistance payable to family is: Rs. 10,000/-.
- Professional Society Life Membership Fee- 50% paid by the Management to Faculties.
- Paper presentation in National Conferences – 50% TA, 100% Registration Fees, and Duty Leave.
- Paper presentation in International Conferences – 100% TA, 100% Registration Fees, and Duty Leave.
- Career Advancement – (M.Tech / Ph.D) leads to advance increments & promotion.
- Faculty undergoing Full-time higher education (Ph.D/M.E./M.Tech etc.) – Fees 50%, 50% Salary against 5/3 years service agreement on completion of degree as per the decision of Principal and Chairman.
- Faculty & staff making any testing of material using the infrastructure will have 50% share of the earnings.
- Earned Leave : 13 days per year (accumulated upto 60 days).
- Casual Leave : 15 days in a calendar year.
- Medical Leave : 7 days / 15 days on submission of Medical Certificate.
- Maternity Leave : 3 months with full pay to conformed employees.
- Study Leave : The period of study leave on half pay without any allowance shall not ordinarily be granted for a period not exceeding 24 months. An Academic Employee who avails study leave shall have to execute an Agreement Bond to serve the College/Institution for a minimum period of 02 years on return
- Vacation / Holidays : As prescribed by SCTE&VT & State Government.